



Questions to ask your venue

Venue hunting can be the most fun and the most frustrating experiences of wedding planning. It's important to start a list of questions you need to ask the venue manager to avoid costly pitfalls.

Planning:

- Do you allow more than one wedding to take place at the venue each day?
- Who will be coordinating on the day? How long will they be here for and what will they do/not do?
- Are there any building works or renovations plans before the wedding date?
- What is your wet weather contingency?
- Do you have a preferred list of suppliers we have to work with?

Ceremony:

- Which rooms are licensed for the ceremony?
- Are the ceremony and reception in the same room? If so, what is the plan for changeover and how long does it take?
- Do you have two rooms for the two of us to get ready? Bride & Bride, Bride & Groom etc.

Food & Drink:

- Do we have to pay for a food and wine tasting? How many people can come?
- Do we have to use your in-house wines? If not, do you charge corkage?
- How much wine, champagne and soft drinks are you allowing per head in your packages?
- Are linen, cutlery and glassware included in the packages?

Decoration:

- What options do we have in terms of layout, table sizes & chairs?
- What other décor is provided in the package?
Can we bring our own?
- How much freedom do we have to decorate the space & move things around?
- Can we decorate the day before? If so, what time can we get access?
- Will you hold any remaining décor overnight for pick up the next day?

The Reception:

- Where can we set up the band/DJ?
- Do they need to use your sounds system or should they bring their own?
- Do you have a microphone for use for the speeches?
- Can we play ipod through your speaker system?
 - What time is sound curfew?
 - What time does the bar close?
- How many toilets do you have on site?

Accommodation:

- Does the package come with a room or suite?
 - Do you have a block booking discount for guests?
- Do you have a separate room for children if we set up a space for them?
 - Do you have disabled access?
- What parking do you have available on site? Off site parking close?
 - Do you have a smoking area?

Costs:

- Do you offer any discounts for off-season or mid-week weddings?
 - What is the deposit, and when are the other payments due?
 - What is your cancellation policy?
- How does it affect the price or the package if we have fewer guests RSVP than we expected when booking?